

Checkpoint: How am I Doing on My Job?

I. **Reminder: School is your JOB!**

- The behaviors that make people successful on the job, make students successful in the classroom

Work Behaviors	School Equivalent Behaviors
Be on time	No tardies
Dress appropriately	Follow the dress code
Willing to work hard, learn new skills	Work hard in all classes
Follow boss' instructions	Follow teachers' instructions
Follow the company rules	Follow school rules and policies
Be at work when scheduled	Have good attendance
Be reliable	Complete ALL assignments and tasks on time
Commitment to company	Get involved in school activities
Communicate effectively	Read, write, and speak clearly and appropriately
Work well with others	Cooperate with other students

II. **Rate your Success: With more than a full semester of high school completed, rate how well you have followed successful school behaviors**

- Complete the following table by circling one number for each behavior. The number represents how well you believe you have performed in these areas. A rating of number "1" means that you did the *best* you could do in that behavior, while a rating of "10" means that you performed the *worst* that you could do in that behavior.

School Equivalent Behaviors	Ratings: 1= Outstanding; 10=Poor									
No tardies	1	2	3	4	5	6	7	8	9	10
Follow the dress code	1	2	3	4	5	6	7	8	9	10
Work hard in all classes	1	2	3	4	5	6	7	8	9	10
Follow teachers' instructions	1	2	3	4	5	6	7	8	9	10
Follow school rules and policies	1	2	3	4	5	6	7	8	9	10
Have good attendance	1	2	3	4	5	6	7	8	9	10
Complete ALL assignments and tasks on time	1	2	3	4	5	6	7	8	9	10
Get involved in school activities	1	2	3	4	5	6	7	8	9	10
Read, write, and speak clearly and appropriately	1	2	3	4	5	6	7	8	9	10
Cooperate with other students	1	2	3	4	5	6	7	8	9	10

III. **Improvement Plan: "The only guarantee is that if nothing changes, nothing will change."**

- Celebrate the behaviors you performed well, and continue the success!
- Choose to work on improving the behaviors you performed poorly: Select one or more behaviors you want to improve and complete the chart on the back of this sheet.

<u>Behavior</u>	<u>One Thing You Can Do To Improve Your Score</u>	<u>How Will You Know That You Have Improved?</u>	<u>Which Important People In Your Life Will Notice The Improvement?</u>	<u>What Will Their Reaction Be?</u>	<u>What Will Your Reward Be For Reaching Your Goal?</u>